## **Policy**

## 3-6 Motor Vehicle Regulations

Employees are required to abide by ND state law and all UTTC motor vehicle regulations to ensure the safety and well-being of all children, students, staff, faculty, and visitors on or off UTTC property.

UTTC motor vehicle regulations include, but are not limited to:

- Upon demand, employees must provide a valid ND driver's license, registration, and proof of insurance
- All UTTC employees in driving positions must have a ND Driver's License and be insurable by UTTC's insurance carrier.
- Seatbelts must be worn and children must be buckled in an appropriate car seat
- Use of cellphones while driving is prohibited
- Speed limit as posted on UTTC property must be obeyed
- Use turn signals in accordance with ND law
- Park in the direction of traffic
- There are no assigned parking spots on campus except for handicap parking
- State issued handicap tag is required to park in handicap parking
- Parking is prohibited in areas marked "NO PARKING", cross walks, school bus drop off zones, or in front of any fire hydrants

Tickets and fines will be issued for any violations of UTTC Motor Vehicle Regulations. Unpaid fines may be deducted from the employee's pay check without notice.

Employees who violate the Motor Vehicle Regulations policy are subject to corrective action and/or discipline, including and up to termination.

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